



## **DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS**

### **REGULAR MEETING OF THE BOARD OF DIRECTORS DISCOVERY CHARTER SCHOOL**

**Discovery I  
Room 2**

**Wednesday, September 16, 2015**

## **Minutes**

### **I. CALL TO ORDER**

- A. Vice President Morris called the meeting to order at 7:04 P.M.
- B. Vice President Morris established the existence of a quorum, with the following members present: Mr. Mettler, Ms. McCreary, and Ms. Morris.
- C. The agenda was approved as submitted.

### **II. OPEN SESSION**

The Pledge of Allegiance was led by Ms. Morris.

### **III. PUBLIC COMMENTS**

None.

### **IV. REPORT OF CLOSED SESSION**

Dale Jones reported on closed session from the August 19, 2015 Regular Board Meeting. No action was taken on Personnel. The Board completed Mr. Jones' annual evaluation and goal setting.

### **V. REPORTS**

- A. **Discovery I Staff Report** – Staff from The Learning Center (TLC) presented their team approach to meeting attendees at the TLC classroom. They take a multi-disciplinary approach to working with students needing special services. The TLC is promoting inclusivity across the entire campus population.
- B. **Discovery I PSC Report** – Krista Maxfield provided an update on the many activities coordinate by PSC in September, including a Back to School coffee, new parent training, international potluck and star party. A game night is planned for early November. Ms. Maxfield gave the Board a list of upcoming PSC activities and a financial statement for 2014-2015.
- C. **Financial Update** – The Board reviewed an update from EdTec on 2014/2015 unaudited actuals. Questions will be taken back to EdTec by Ms. Perry.
- D. **Superintendent/Executive Director Report**
  - Homeschool Update – The program currently has 20 students and one spot has been offered.
  - Discovery II Facilities – The new modular buildings had a recent walk through for lingering fix-it details. Extra electrical work was required for the installation. Noise in the main building classrooms continues to be impactful due to the wall configuration.

- The Special Day Class supports students in 3<sup>rd</sup>-5<sup>th</sup> grades. All SDC students are currently from Discovery II.
- Safety Report
  - A Spectrum student hit Mr. Jones on September 11. This student had also been involved in visible incidents with Spectrum staff. In response, Discovery II limited access to classrooms at the front of the school until a substantive plan was received from Spectrum to protect students and staff at Discovery II.

**E. Discovery I Director Report**

- Staffing - Discovery I lost one 7<sup>th</sup> grade teacher and has hired Ms. Debra Garcia for the remainder of the year. Credential issues have been addressed. Ms. Perry is meeting with students and parents from the affected classroom.
- PSCGP Compliance - Ms. Perry has sought legal counsel for some items brought up in the PSCGP review for Discovery II. We are still awaiting the final report from the PSCGP review.

**F. Operations Report**

- Enrollment – Discovery I is currently full. Discovery II currently has 15 openings across all grades.
- Funds Drive – Discovery I has 25% participation (\$71,166). Discovery II has 9% participation (\$42, 182).

**V. ACTION / DISCUSSION ITEMS**

- A. No discussion was heard on Enrollment.
- B. No discussion was heard on Special Day Class.
- C. Home School costs were discussed. No new furniture was needed, saving \$24,000.
- D. Ms. McCreary reported on a visit to a potential new site for Discovery II. Mr. Jones also reported that he took some staff members to visit the site. Comments have been collected and reported back to the realtor. The Board discussed insurance, stability of the landlord, site benefits and deficiencies. Mr. Jones suggested that Board members who had not been to the site take time to go on their own.
- E. Board operations
  - Self-evaluation – The Board agreed on a plan for self-assessment and to meet October 12 for a Special Meeting.
  - Communication – The Board discussed appropriate communication channels with school administrators.
  - Contracts – The Board requested a policy for handling contracts.

**VI. APPROVAL OF CONSENT CALENDAR (ACTION)**

- A. On a motion made by Ms. McCreary and seconded by Ms. Morris, the Board voted to approve Motion # 150916.1 to approve the Consent Calendar as presented. Approved 3-0. Mr. Mettler – Aye, Ms. Morris – Aye, Ms. McCreary - Aye.

## **VII. BOARD MEMBERS' REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION**

- A. Reports  
Discovery Experience committee met again in August and has a meeting scheduled for Sept 21 to complete the survey portion of the baseline assessment.
- B. Board Calendar - Next Board Meeting will be held on October 21, 2015. The Board is planning evening social events with staff at each campus.
- C. Future Agenda Items: Approve auditor, Review open enrollment dates, Discovery II after school program.

## **VIII. ADJOURN**

The Board adjourned without objection at 9:40 P.M.